

MANDATORY CRIMINAL BACKGROUND CHECK

This should be completed immediately upon acceptance of intent to hire.

You will need a Visa or MasterCard to pay the following fee:

If you are a Certified Teacher/Employee please select:

EXPANDED CRIMINAL HISTORY (IN) - CERTIFIED (Pkg) (\$36.00-\$38.00 fee)

All other employees select:

EXPANDED CRIMINAL HISTORY (IN) - NON CERTIFIED (Pkg) (\$34.00-\$36.00 fee)

INSTRUCTIONS

- Go to www.fayette.k12.in.us
- Under the Department tab select Human Resources
- Down the left side of the page select "Background Check"
- Fill out Name and E-mail address, this system will send you an e-mail that will contain a user name and password
- Follow link at the bottom of the e-mail, you will type in your username and password and click login
- Begin filling out questionnaire, you will use your Visa or MasterCard at the end