# OFFICIAL MINUTES OF REGULAR BUSINESS MEETING **Administration Building**

March 8, 2016

The meeting was called to order at 6:30 p.m. by President Ralph Burchett. Fayette Central students led the Pledge of Allegiance.

Board Members Present: Ralph Burchett, Warren Taylor, Lori Savoy, Carl Hylton, Chris Hunt, Ann Kirschner, and Ron Spurlock

Others Present: Dr. Russell E. Hodges, Scott Collins, Dr. Stephen R. Bayer, Kay Rowley, Kevin McFall, Lallah O'Brian, Shane Russell, Rachel O'Brien, Siobhan Carey, Penny Pfeiffer, Scott West, Jeremy McKinney, Connie McKinney, Kaylor McKinney, Heather Reece, Alayna Reece, Julie Brown, Cody Brown, James Small, Bryan Jennings, Patricia O'Leary, Emily Burrow, Lora Boggs, Randal Judd, Tony Elleman and recording secretary Cindy Young

**School Recognition**: Kay Rowley, Fayette Central Principal, recognized Rick Williams as an elementary teacher that will be retiring after 34 years of service to Fayette County Schools. Mr. Williams explained to the Board the difference in pitch in various wind instruments and drums. Mr. Williams has written music for these instruments and his students will be performing this music at the April 7<sup>th</sup> Spring Concert which the public is invited to attend. Mrs. Rowley shared with the Board that the Fayette Central Math Team recently competed and are now ranked 6<sup>th</sup> in the state of Indiana. Mrs. Rowley stated that Fayette Central Elementary is utilizing a program called Math Marvels. This group of fourth and fifth grade students meet with teachers and support staff to work on standards that would be needed to perform successfully on ISTEP+. Mrs. Pfeiffer and her students shared with Board Members a Math problem and how they were able to come up with the correct answer.

Motion to Approve the Agenda as Submitted/Amended: Chris Hunt made a motion to approve the agenda as submitted. Lori Savoy seconded and the motion passed 7-0.

**Patron Comments on Agenda Items:** There were no patron comments.

### **Consent Agenda:**

- Approval of Minutes of Regular Business Meeting of 1/12/16, Executive Session of 1/12/16 and Special Session of 3/2/16
- Personnel Report Retirements /Resignation/ Leaves of Absence: **Retirements:**

#### **Certified Staff:**

1. Pamela Herrmann Elementary Teacher - Everton

Effective at the end of the 2015-1016 school year

Math Teacher - CMS 2. Kathleen Rose

Effective at at the end of the 2015-2016 school year

**Support Staff:** 

1. Richard Matney Educational Assistant – CPL/CHS

Effective at the end of the 2015-2016 school year

**Resignations: Certified Staff:** 

1. Aaron Chester English Teacher - CHS

Effective at the end of the 2015-2016 school year

2. Carmen del Cerro-Butron Spanish Teacher – CHS

Effective at the end of the 2015-2016 school year

3. Brittany Ritter Special Education Teacher – Maplewood

Effective March 25, 2016

**Support Staff:** 

1. Shannon McCreary Educational Assistant - Eastview

Effective February 25, 2016

2. Traci Nobbe Educational Assistant – Frazee

Effective February 17, 2016

3. Wendy Sargent Title I Educational Assistant – Maplewood

Effective February 12, 2016

Extracurricular

1, Sandy Alesch-Peck JV Girls Basketball Coach – CHS

Effective February 15, 2016

2. Andrew Beckman Head Football Coach – CMS

Effective February 15, 2016

3. Bryan Mitchell Freshman Football Co-Coach

Effective February 17, 2016

4. Dennis Perkins Assistant Football Coach – CMS

Effective February 23, 2016

• **Approval of February, 2016 Claims** # 42076 to # 42369 in the amount of \$41,530,151.50

• **Approval of February, 2016 Claims** #42370 in the amount of 2,636.00

 Donations: A donation was accepted from the Richmond Social Security Office of computers and monitors valued at \$5,450 for WCC. Contract Industrial donated to WCC scrap steel valued at \$125

Carl Hylton made a motion to approve the Consent Agenda. Ann Kirschner seconded and the motion passed 7-0.

### **Action Items:**

## Personnel Report: Recommendation for Employment, etc.

**Support Staff:** 

1. Tyler Risch Night Custodian – Maplewood/CMS

Effective February 22, 2016

**Extracurricular:** 

1. James Huber Head Varsity Golf Coach - CHS

Effective February 16, 2016

Recommendation for Approval of Superintendent's Compensation and Addendum was presented. Lori Savoy made a motion to approve the Personnel Report. Chris Hunt seconded and the motion passed 7-0.

**Food Service Recommendation:** Dr. Bayer stated after an extensive review of proposals, the recommendation was to retain Chartwells as the manager of food services beginning July 1, 2016. A scoresheet was provided to show the comparison of proposals that was provided by Chartwells

and Southwest Foodservice Excellence. Chartwells provided in their proposals the following allocations for the next five years:

- \$5,000 committed in grants each year for five (5) years for a total of \$25,000 to be used to support the greater Connersville and Fayette County community.
- They will pay for a \$40,000 van to deliver food products during the summer and throughout the school year.
- They will donate \$8,000 to be used to improve and enhance signage for the 2016-2017 school year.

The total amount of the "gift" to FCSC is \$73,000. Ron Spurlock made a motion to approve a one year contract renewal with Chartwells. Ann Kirschner seconded and the motion passed 7-0.

Mrs. Kirschner inquired about the portion size of servings given to higher elementary students. Siobhan Carey, of Chartwells, stated that they follow FDA Guidelines concerning portion size. Food Service managers will work with employees and students to make sure they are familiar with the options they have for meals. All buildings have fruit and vegetable bars and students can visit those stations as many times as they would like. Some schools have cafeteria rules that limit the movement of students back to the various bars. Regional Director, John Landen stated they will continue to work with staff and students on this issue and their goal was for children to eat healthy and their hunger to be satisfied.

**Recommendation for the Connersville Park Board:** Dr. Hodges presented to the Board a letter of interest for serving on the Connersville Park Board from Tom Powers. Ann Kirschner made a motion to recommend to the mayor the name of Tom Powers as the FCSC representative on the Connersville Park Board. Chris Hunt seconded and the motion passed 7-0.

Approval of Head Start Grant and Head Start Budget/Self-Assessment and Goals: Lora Boggs reported to the Board an update on the Head Start Grant for 2016-2017. The Head Start budget will be submitted to the regional office by April 1, 2016. The program can apply for the base grant of \$1,083,919 plus an additional \$18,937 for training and technical assistance for a grand total of \$1,102,856 in federal funds. The FCSC Head Start Program is required to provide approximately \$275,714 in matching non-federal funds (in kind funds/community contributions including volunteerism that demonstrates community support for the program). Head Start is funded to serve 162 eligible children.

Head Start is required each year to perform a program self-assessment. The committee looks at program strengths, areas needing improvement, and additional areas. Strengths included: community partnerships, FCSC as the grantee, governing bodies support, highly qualified staff, facilities, transportation, fiscal management, monitoring procedures, and communication system. The committee also targeted areas for improvement that will be written into program short term goals and program action plans for the 2016-2017 grant/school year. Those include:

- Strengthen annual planning process and ongoing analysis
- Improve the PFCE plan to educate parents about the importance of parent involvement in their child's school readiness
- Continue to provide opportunities for parents and community to increase non-federal share by partnering with local agencies to assist families
- Improve the educational opportunities for families in need of assistance relating to prevention and follow up in areas of health and nutrition
- Implement new data base to improve on-going monitoring and data collection

• Incorporate 100-130% eligibility category into program eligibility to address needs of the community

Head Start is also required to have long term and short term goals each year. Mrs. Boggs presented to the Board the Long Term Goals (through 2018) and the Short Term Goals (2016-2017) and the Action Plans which they will use to implement those goals.

Lori Savoy made a motion to approve the Head Start Grant, Budget/Self-Assessment/ and Short and Long Term Goals. Ann Kirschner seconded and the motion passed 7-0.

#### **Discussion Items:**

Elementry, CMS, CHS, WCC Discipline Plans/Bus Conduct/FCSC Code of Conduct: Mr. Collins presented to the Board the proposed Elementry, CMS, CHS, WCC Discipline Plans/Bus Conduct/FCSC Code of Conduct for their review. The documents had the proposed changes either highlighted or with a strikethrough. These plans will be presented at the Board Meeting in April for adoption.

**Public Comments:** There were no comments

**Report Items:** 

Superintendent's Discussion Groups' Reports: No Report

Principals'/Directors' Reports: No Report

**Director of Human Resources' Report:** Dr. Bayer reminded that there would be an Executive Meeting on April 19<sup>th</sup> to review the Coaches' evaluations. Dr. Bayer stated the Board would find at their places a flyer for the Spring Break Meals (March 21 thru March 25) to be offered for children 18 and under. This year there will be two locations, Maplewood and Frazee. Both locations will offer hot/cold meals and will be served from 11:30 to 1:30. The 2015-16 FCSC Retirement Dinner will be held on May 2<sup>nd</sup> at the Whitewater Career Center at 6:00 p.m.

**Director of Finance's Report:** No Report

**Assistant Superintendent's Report:** Mr. Collins stated that the reports coming from the schools were that the ISTEP+ was going well. Mr. Collins thanked Tricia Fields, Andrew Stanley, administrators and school staff for all their work. IREAD-3 Testing will begin next week and the second round of ISTEP+ testing will begin in another six weeks.

**Superintendent's Report:** Dr. Hodges congratulated the CHS Basketball Team for winning sectional, the Girls' Gymnastic Team for winning sectional, Andrew Beckman and Reece Drew for advancing in swimming and Elementary Science Fair Regional Winners; Ty McMullen, Alivea Lynn, Kyle Burkhead. Dr. Hodges invited the Board and the public to view information on the FCSC website such as the State of the Schools, the FCSC Dashboard and the March SuperChat featuring the ISTAR recipients.

Good of the Cause: Mrs. Kirschner congratulated the CHS Basketball Team and Coach Brown. Carl Hylton congratulated Joann Borders and the gymnastic team on a successful team. Kylee Elleman was wished good luck at the state gymnastic meet.

Ron Spurlock made a motion to adjourn the meeting. Chris Hunt seconded and the motion passed 7-0.	
The meeting adjourned at 7:35 p.m.	
Ralph Burchett, President	Chris Hunt, Secretary