

OFFICIAL MINUTES OF REGULAR BUSINESS MEETING

Administration Building

February 14, 2017

The meeting was called to order at 6:30 p.m. by President Leslie Jacobs. Ms. Jacobs led the Pledge of Allegiance.

Board Members Present: Leslie Jacobs, Lori Savoy, Chris Hunt, Ann Kirschner, Warren Taylor, Mark Beard and Andy Yaryan

Others Present: Scott Collins, Kim Corsaro, Jane Kellam-Tollett, Dr. Stephen R. Bayer, Randal Judd, Terry Miller, Joe Bunyard and recording secretary Cindy Young

Motion to Approve the Agenda as Submitted/Amended: Ann Kirschner made a motion to approve the agenda as submitted. Andy Yaryan seconded and the motion passed 7-0.

Patron Comments on Agenda Items: There were no patron comments.

Consent Agenda:

- **Approval of Minutes** of Regular Business Meeting of 1/10/17
- **Personnel Report – Retirements /Resignation/ Leaves of Absence:**

Resignations:

Certified Staff:

1. Vanity Baker Elementary Teacher – Fayette Central Elementary
Effective January 17, 2017

Support Staff:

1. Vicky Jelly Behavior Consultant - FCSC
Effective January 18, 2017
2. Rebecca Fields Floater – Magic Moments
Effective February 3, 2017
3. Jennifer Keen Special Education Educational Assistant – CHS
Effective January 24, 2017

Extracurricular:

- 1, Ron Paxton Track Coach – CMS
Effective January 9, 2017
2. Jimmy Pea Football Coach – CMS
Effective February 6, 2017

Retirement:

Certified Staff:

1. Lori Burge Physical Education Teacher - CHS
Effective at the end of the 2016-2017 school year
2. Steven Klemme Science Teacher – CHS
Effective at the end of the 2016-2017 school year
3. Kevin Knotts Elementary Teacher – Fayette Central
Effective at the end of the 2016-2017 school year
4. Bret Newkirk Elementary Teacher – Frazee
Effective at the end of the 2016-2017 school year
5. Patricia O’Leary Instructional Coach – FCSC
Effective at the end of the 2016-2017 school year
6. Janice Rose Elementary Teacher – Everton
Effective at the end of the 2016-2017 school year

- 7. Lawrie Small Art Teacher – CHS
Effective at the end of the 2016-2017 school year
- 8. Lou Starkey Special Education Assistant – Fayette Central Elementary

Support Staff:

- 1. Lydia Miller Title 1 Educational Assistant – Frazee Elementary
Effective February 10, 2017
- 2. Eric Moore Mechanic – Transportation
Effective February 1, 2017

Health Leave:

Certified Staff:

- 1. Bailey Daugherty Math Teacher – CMS
Effective February 24, 2017 thru April 21, 2017
- 2. Sara Hiers-Rowe Biology Teacher – CHS
Effective April 2, 2017 thru the end of the 2016-2017 school year
- 3. Nancy Redd Health Science Teacher – WCC
Effective January 18, 2017 thru February 10, 2017
- 4. Devyn Truitt Elementary Teacher – Grandview Elementary
Effective April 3, 2017 thru May 22, 2017

- **Approval of January, 2017 Claims # 45357 to # 45652** in the amount of \$3,289,300.14 and approval to pay the CHS Sound Improvement invoice for the materials of \$12,553.52 to the vendor upon delivery and acceptance.
- **Annual List of Outstanding Checks More Than 2 Years Old:** Following statute all checks outstanding and unpaid for a period of two years as of December 31 of each year are void. Not later than March 1 of each year, the Treasurer shall prepare a list in duplicate of all checks outstanding for two or more years as of December 31 of the preceding year. The Treasurer shall enter the funds back into the fund upon which they were originally drawn.
- **Acceptance of Donations:** Donations were accepted from the following:
 - A \$500 donation from the Indiana Department of Health for CHS
 - A grant from the United Way for the WCC Cosmetology Program
 - A donation of \$2,000 from Nixon Tool Co. for the WCC Precision Machining Program
 - A donation of scrap steel valued at \$200 from Contract Industrial Tooling for the WCC Welding Technology Program

Lori Savoy made a motion to approve the consent agenda. Chris Hunt seconded and the motion passed 7-0.

Action Items:

Personnel Report: Recommendation for Employment, etc.

Administrative Staff:

- 1. Karen Brown Interim Principal at Maplewood Elementary
Effective February 1, 2017 thru June 2, 2017

Classified Staff

- 1. Melissa Maggert Temporary Part-Time Education Assistant-Maplewood
Effective February 2, 2017

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| 2. | Robert Meyers | I.I. Education Assistant – CHS
Effective January 11, 2017 |
| 3. | Rita Oster | Nutritional Bus Assistant – Grandview Elementary
Effective January 11, 2017 |
| 4. | Shannon Smith | Title I Assistant – Frazee Elementary
Effective January 16, 2017 |
| 5. | Vickie Strait | Nutritional Bus Assistant – Eastview Elementary
Effective January 11, 2017 |

Extracurricular:

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| 1. | Samantha Hogan | Track Coach - CMS
Effective January 26, 2017 |
| 2. | Ron Paxton | Assistant Track Coach – CHS
Effective January 6, 2017 |

A recommendation was made for a pay adjustment for the Transportation/Maintenance Secretary. Due to the transition taking place in the Transportation Department, Lou Harrison will be assuming additional responsibilities. The Administration will compensate Lou Harrison with a stipend of \$150.00 per week to be paid in addition to her regular hourly salary. This stipend will be provided until permanent leadership is in place in the Transportation Department. The stipend will be paid retroactively and be in effect beginning February 6, 2017.

Warren Taylor made a motion to approve the Personnel Report and the pay adjustment for the Transportation Maintenance Secretary. Mark Beard seconded and the motion passed 7-0.

Bus Purchase Revision: In a memo from Jane Oakley it was requested to make a revision to the bus purchase approved at the January 10, 2017 Board Meeting. In an effort to balance the 12 year bus replacement plan Mrs. Oakley would like the following revisions approved:

- On the bus purchase approved by the Board of Trustees at the January 10th meeting, remove one (1) mini bus purchase
- Move mini bus #06-08 to the 2018 replacement plan

Warren Taylor made a motion to approve the Bus Purchase Revision. Andy Yaryan seconded and the motion passed 7-0.

Recommendation of Ford Truck Purchase: Mrs. Jane Kellam-Tollett requested the purchase of one new Ford F250 truck from Advantage Ford of Connersville. This purchase will be made through the State of Indiana QPA for trucks. This vehicle will replace John Green's current truck which will be passed to Andrew Bunch for maintenance and snow removal duties. Mr. Bunch's truck will be handed down to CHS as their trash removal vehicle. This vehicle purchase of \$27,667.24 will be made via the Transportation Fund as this will also be equipped for snow removal. Ann Kirschner made a motion to purchase the Ford Truck from Advantage Ford. Chris Hunt seconded and the motion passed 7-0.

Education Hall of Fame Selection Committee: Mr. Collins requested approval of Board Member Mark Beard for a two year term on the Education Hall of Fame. Mr. Beard will join parent Jacob Gross, patron Debra Riedman, teacher Anne Stanley and Mr. Collins on this committee. Warren Taylor made a motion to approve the appointment of Mark Beard to the Hall of Fame Selection Committee. Lori Savoy seconded and the motion passed 7-0.

Approval of Professional Services Agreement: Mr. Collins recommended the retention of Michelle Cooper of Lewis & Kappes, P.C. as the FCSC general counsel. This agreement would be from February 1, 2017 thru December 31, 2017. Mr. Collins stated the terms provided are comparable with the previous attorney's agreement. Warren Taylor made a motion to approve Michelle Cooper as FCSC general counsel. Mark Beard seconded and the motion passed 7-0.

Permission to Advertise for 2017 Summer Projects: Mrs. Kellam-Tollett requested permission to advertise for the following Capital Projects:

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| • Chiller/HVAC Replacements | Fayette Central- 2 small units |
| • Window Replacement and Insulated Glass | Eastview |
| • Asphalt Sealing | Eastview, Frazee, Magic Moments
Maplewood Playground |
| • Carpeting and Flooring | CHS, CMS, Eastview, Maplewood
Fayette Central, Everton, Grandview,
Frazee |
| • Concrete Land Improvements | Maplewood Sidewalk, Spartan Bowl
Sidewalk |

Request for proposal for:

- Furnace and AC Unit – Central Office
- Redundant Chilled Water Pump – WCC
- Retrofit Carpeting on Walls – Everton
- Painting – Spartan Bowl, CHS Exterior, Frazee Gym, Everton Soffits
- Electrical Panel Updates – Frazee, Grandview
- Generator and Transfer Switch – Everton

In addition to these projects, there are a few smaller projects approved as a part of the 2017 Capital Projects Plan that will be competitively quoted, including interior doors, tuck pointing, Led lighting, etc. Ann Kirschner made a motion to approve the request to advertise for 2017 Summer Projects. Chris Hunt seconded and the motion passed 7-0. Andy Yaryan stated that when the vote for approval of the asphalt sealing takes place he will abstain from the vote due to his father's paving business. Mrs. Kellam-Tollett stated she would pull that item for a separate vote so that he could vote on the other projects.

Appointment of Scott Collins to the East Central Indiana School Trust Board: As Superintendent of Fayette County School Corporation Mr. Collins requested to be appointed to the East Central Indiana School Trust Board. Ann Kirschner made a motion to appoint Mr. Collins to the East Central Indiana School Trust Board. Lori Savoy seconded and the motion passed 7-0.

Public Comments: There were no comments

Report Items:

Superintendent's Discussion Groups' Reports: No Report

Principals'/Directors' Reports: Terry Miller, Director of Technology, informed the Board that FCSC had received \$420,761.00 from E-Rate Funding to be used for network upgrades. The total cost will be approximately \$555,761.00 which leaves the cost to FCSC just short of \$135,000 to complete the upgrades. Mr. Miller congratulated and thanked his collaborators on the project, Scott Collins, Jane Kellam-Tollett and David Way. Mr. Miller stated these upgrades will provide

access points in each classroom. The E-rate funds come from all cell phone subscribers. Mr. Miller stated that FCSC had taken part in the state wide ISTEP readiness testing and some issues had been identified. The technology department has targeted an April 19 deadline to get these issues resolved through the upgrades.

Director of Personnel's Report: Dr. Bayer stated that those on the FCSC insurance would have the opportunity to participate in a wellness screening on March 10th. For those who participate in the screenings and survey will receive a \$75 gift card. Dr. Bayer stated that on February 20th he will be working with the bus drivers on personal development. The eight retirees on the personnel report were thanked for their years of service to FCSC. The group of retirees represented over 300 years of service to the corporation. The retirees will be recognized and honored at a dinner in May.

Director of Finance's Report: Jane Kellam-Tollett gave kudos to the WCC programs for their work on the new athletic concession stand. The Board and public were invited to listen to this month's SuperChat which featured Chartwells' Food Service Program. Mrs. Kellam-Tollett stated that the Spring Break Lunch Program will be held at the CMS Cafeteria this year. Mrs. Kellam-Tollett stated that during the week of January 30th thru February 3rd a total of 22,850 meals were served to FCSC students.

Assistant Superintendent's Report: Kim Corsaro thanked the Board for the opportunity to work in the capacity of the assistant superintendent. She stated that she was committed and passionate about the education of students. The third round of grade level meetings has finished and a professional development day will be held on February 20th.

Superintendent's Report: Mr. Collins commended teachers for their work and training of their peers during the professional development day. Mr. Collins congratulated Jacob Redd for qualifying for state wrestling meet. Brady Gosnell and Colton Massey were also congratulated for qualifying for semi state in wrestling. The Boys Basketball team was recognized for their successful record breaking year. Mr. Collins informed the Board that FCSC had been awarded a \$30,000 Lily Comprehensive Counseling Grant. Mr. Collins thanked the counselor/social worker team for all their hard work on this grant.

Good of the Cause: Ann Kirschner invited the public to the CMS Charity Basketball game on Thursday, February 23rd at 5:00 p.m. All money raised will be donated to the CHS Food Pantry and the Community Sharing Pantry. Mark Beard commended the hard work of the CHS Basketball Team. These ball players are good role models and mentors for other students. Mr. Beard complimented the work on the new concession stand. Mr. Beard gave kudos to Joe Glowacki for all his work at CHS for the students and community. Mr. Beard asked everyone to wish Mr. Glowacki a happy 72nd birthday on February 19th.

Warren Taylor made a motion to adjourn the meeting. Mark Beard seconded and the motion passed 7-0.

The meeting adjourned at 7:30 p.m.

Leslie Jacobs, President

Chris Hunt, Secretary