

OFFICIAL MINUTES OF REGULAR BUSINESS MEETING
Administration Building
March 14, 2017

The meeting was called to order at 6:30 p.m. by President Leslie Jacobs. Randy Judd led the Pledge of Allegiance.

Board Members Present: Leslie Jacobs, Lori Savoy, Chris Hunt, Ann Kirschner, Warren Taylor, Mark Beard and Andy Yaryan

Others Present: Scott Collins, Kim Corsaro, Jane Kellam-Tollett, Dr. Stephen R. Bayer, Randy Judd, Alexis Jennings, John Kelly, Amanda Sleet, Kay Rowley, Tina Jacobik, Emily Burke, Tony Elleman, Lorrie Boggs, Bryan Sasser, Matthew Godar, Scott West, Brandan Sasser, Terry Miller, Levi Thompson, Beth Denham, Stephanie McCann, Christian Heath, Sarah Kelley, Talon Moore, Abbi Jacobs, Addison Myers and recording secretary Cindy Young

School Recognition – CHS: Randy Judd, CHS Principal, stated that CHS has many areas that could be highlighted, but this evening, students Talan Moore, Christian Heath and Sarah Kelley would perform a trumpet piece that won a gold rating at district competition and qualified them to perform at state competition as an ensemble. Mr. Levi Thompson, CHS/CMS Band Director, shared with the Board his plan to build the band program and will once again be working with a color guard. The public was invited to the CHS Band Dinner Dance to be held on April 7th and 8th at Baptist Temple, the Concert Band Competition, and the FCSC Band Concert featuring students from grades 6 thru 12. Amanda Sleet, CHS Psychology Teacher, and her students shared their research papers. Alex Jennings shared a power-point on service dogs. Addison Meyers shared a power-point on the effects of social media and Abbie Jacobs share a power-point on short and long term memory. Emily Burke, CELL Representative, presented Randy Judd, Tina Jacobik, Michael Thompson, and students Matthew Godar, Brenden Sasser, Talon Moore, Sarah Kelley and Alex Jennings a banner showing that CHS has been recertified as an Early College High School. Mr. Judd invited the Board Members to visit CHS and see all the wonderful things happening there.

Motion to Approve the Agenda as Submitted/Amended: Ann Kirschner made a motion to approve the agenda as submitted. Andy Yaryan seconded and the motion passed 7-0.

Patron Comments on Agenda Items: There were no patron comments.

Consent Agenda:

- **Approval of Minutes** of Regular Business Meeting of 2/14/17
- **Personnel Report – Retirements /Resignation/ Leaves of Absence:**

Resignations:

Support Staff:

1. Christina Eshelman Title I Education Assistant - Everton
Effective February 28, 2017
2. Melissa Payton Nutrition Bus Assistant - Eastview
Effective February 14, 2017

Extracurricular:

- 1, Tony Fox Football Coach - CMS
Effective February 22, 2017

Retirements:

Administrative Staff:

1. Dr. Stephen Bayer Human Resources Director - FCSC
Effective June 30, 2017

Certified Staff:

1. Marvin Giesting Chemistry Teacher - CHS
Effective at the end of the 2016-2017 school year
2. Melissa Siggers Elementary Teacher - Grandview
Effective at the end of the 2016-2017 school year

Support Staff:

1. Penny Bates Executive Secretary - CHS
Effective August 25, 2017
2. Debbie Jobe Deputy Treasurer – FCSC
Effective September 8, 2017
3. Diffrena Templeton Education Assistant – CHS
Effective at the end of the 2016-17 school year

Health Leave:

Certified Staff:

1. Allison Burgeson Elementary Teacher
Effective April 12 through the end of the 2016-2017 school year

Support Staff

1. Mark Bright Custodian – CHS
Effective January 1, 2017 through April 6, 2017

- **Approval of February, 2017 Claims** # 45653 to # 45959 in the amount of \$3,204,761.49

- **Acceptance of Donations:**

- A donation of scrap steel from Contract Industrial Tooling valued at \$200 for WCC
- A donation of three (3) cabinets and countertops valued at \$637 from Cabinet Factories Outlet of Richmond for WCC
- A donation of \$1,415 for the CMS/CHS Food Bank from the CMS Charity Basketball Game
- A donation of \$31,556.50 from the Fayette County Foundation to be used for the FCSC Jump Start Program

Anna Dungan, Fayette County Foundation, was recognized for their support of the FCSC Jump Start Program.

Andy Yaryan made a motion to approve the consent agenda. Chris Hunt seconded and the motion passed 7-0.

Action Items:

Personnel Report: Recommendation for Employment, etc.

Classified Staff

1. Gina Bentley Title I Education Assistant - Frazee
Effective February 28, 2017
2. Shelby Brown Special Education Educational Assistant
Effective February 28, 2017
3. Nichole Wright Nutritional Bus Assistant - Eastview
Effective February 27, 2017, 2017

4. Jim Croucher

Maintenance Team Leader
Effective March 16, 2017

Lori Savoy made a motion to approve the Personnel Report. Ann Kirchner seconded and the motion passed 7-0.

Travel Expense Payments: A request was made by Mrs. Kellam-Tollett to be able to pay for certain out of pocket expenses in advance. This blanket authorization would still require a Professional Development Form to be used before they attend. It was stated the conferences usually take Purchase Orders however, this would cover out of pocket expenses such as hotel and plane reservations that do not accept purchase orders. Warren Taylor made a motion to approve the travel expense authorization as long as the Professional Development guidelines are followed. Mark Beard seconded and the motion passed 7-0.

Request to Sell Surplus Mini Bus: In an effort to balance the 12 year bus replacement plan, Dr. Bayer requested permission to sell mini bus #06-07 at auction or sealed bid. Warren Taylor made a motion to approve selling of mini bus #06-07. Andy Yaryan seconded and the motion passed 7-0.

Request From Magic Moments to Sell Surplus Buggies, Seats and Canopy: A request was made to sell a two buggies, four infant seats and a canopy. Magic Moments Child Care Center no longer offers care for infants. A local day would like to purchase these items at an agreed price. Andy Yaryan made a motion to approve the request to sell the buggies, infant seats and canopy to the local daycare. Chris Hunt seconded and the motion passed 7-0.

Approval of Revisions to the 2017-2018 School Calendar: The 2017-2018 school calendar was presented with the following revisions. A Professional Development/Parent Teacher Conference Day was added to October 11th and one extra student day added at the end of the school year. This was possible due to a change in the teacher contract. Ann Kirschner made a motion to approve the 2017-2018 revised school calendar. Chris Hunt seconded and the motion passed 7-0.

Approval of 2018-2019 School Calendar: The 2018-2019 school calendar was presented to the Board. This calendar was recommended by the FCSC Calendar Committee and highlights the following days:

- School will begin on August 8th following the Fayette County Free Fair
- October 10th will be a Professional Development/Parent Teacher Day
- Fall Break will be the last full week of October and Spring Break will be the last full week of March
- Two week winter break
- May 6th will be a snow make-up day
- Students last day will be May 23rd and teachers last day will be May 24th
- June 2nd will be CHS graduation

Ann Kirschner made a motion to approve the 2018-2019 school calendar. Mark Beard seconded and the motion passed 7-0.

Head Start Orientation/Approval of Head Start Grant/Budget/Self-Assessment/Goals: Lora Boggs, Head Start Coordinator, shared with the Board information concerning the Head Start Governing Body. Head Start is a federal program and operates under a federal grant. The original purpose of the program was to prepare children living in poverty for school. Today this preparation includes academic, social and health readiness as well as parent education and

engagement. Fayette County Schools is the grantee for the Head Start program in Fayette County. The School Board is the governing board for the local program and has the responsibility for:

- Ensuring compliance with federal laws and regulations
- Understanding the philosophy and the role of parents and the Policy Council
- Being fiscally and legally accountable for overseeing and administering the program
- Ensuring that internal controls are in place to safeguard federal funds
- Reviewing and improving all major agency policies including self-assessment, financial audits, and the Head Start grant/progress in carrying out grant provisions

A new ruling regarding Head Start Performance Standard included in-person interviews to verify the following for each family.

- Age (must be 3) by kindergarten eligibility date of local system
- Eligibility
 - Income eligibility – below 100% of poverty level
 - Categorical eligibility – Public Assistance, SSI Disability, Homeless, Foster Care
 - Other eligibility – income between 100-130% poverty level (35% total enrollment allowable) and income over 130% (10% total enrollment allowable). Head Start must make every effort to serve all income/categorically eligible families first before serving families over 100% poverty level.

The Head Start Program is mandated to complete a program self-assessment each year in order to provide continual improvement to the program. The self-assessment was conducted during the months of December through February. All aspects of the program including; child health, education, disabilities, health and safety, nutrition, mental health, family partnerships, community partnerships, transportation, program governance, facilities/equipment, human resources, ERSEA, communication, record keeping/reporting, planning, ongoing monitoring, self-assessment and financial management. Strengths of the Head Start Program were: highly qualified staff, disabilities partnership. The committee also targeted areas for improvement that will be written into the program short term goals and program action plans for the 2017-2018 grant/school year. Mrs. Boggs shared with the Board the budget that will be submitted to the Head Start Regional Office by April 1st. The local Head Start Program will apply for \$1,103,430 base grant plus and additional \$18,937 for training and technical assistance for a grand total of \$1,122,367 in federal funds. The Head Start Program is required to provide approximately \$280,592 in matching non-federal funds. Chris Hunt made a motion to approve the Head Start Orientation, Head Start Grant, Self-Assessments and Goals. Lori Savoy seconded and the motion passed 7-0.

Approval of Hall of Fame 2017 Inductees: Scott Collins stated he had met with the FCSC Hall of Fame Selection Committee and were recommending Mike Cerqua and Les Miller as the 2017 Inductees into the Fayette County Hall of Fame. The induction dinner will be held on Wednesday, May 3rd at the Whitewater Career Center. Mark Beard made a motion to approve Mike Cerqua and Les Miller as inductees into the Fayette County Hall of Fame. Ann Kirschner seconded and the motion passed 7-0.

Discussion Item:

Elementary, CMS, CHS, WCC Discipline Plans/Bus Conduct/FCSC Code of Conduct: Kim Corsaro presented the elementary, CMS, CHS, WCC Discipline Plan Handbooks and the Bus Conduct and FCSC Code of Conduct booklet for the Boards review. The changes to these documents are shown by strikethroughs and red wording. After review these documents will be presented to the Board for adoption at the April Board Meeting.

Public Comments: There were no comments

Report Items:

Superintendent's Discussion Groups' Reports: No Report

Principals'/Directors' Reports: No Report

Director of Personnel's Report: Dr. Bayer reported that the transportation department has been in the process of having buses inspected. Due to the hard work of Alan Moore and Joe Bunyard all buses inspected thus far have pass with flying colors. The Board was reminded that evaluations of assistants and coaches will be held during an Executive Meeting on April 18th. Dr. Bayer gave kudos to Spartan Coaches Kerry Brown, Michael Thompson and Adam Kelly for representation of FCSC, their hard work and for the role model they are to their students. A reminder that the FCSC Retirement Dinner will be held on Monday, May 1st at Whitewater Career Center.

Director of Finance's Report: Mrs. Kellam-Tollett stated that Mr. Levi Thompson, CMS/CHS Band Director will be doing a fund raiser to raise money for new band uniforms. The amount that is raised by the band students will have a 50% match by the corporation and that money will come out of the general fund. Mrs. Kellam-Tollett thanked Kay Rowley for her work on the Jump Start Grant from the Fayette County Foundation. At the April Board meeting the Board will be asked to approve a request for proposals for a private audit of the Head Start Program. The federal government no longer recognizes the State Board of Accounts Audits.

Assistant Superintendent's Report: Kim Corsaro stated we were finished with round one of ISTEP+. Mrs. Corsaro thanked the administrators, teachers, technology staff, parents and students for all their hard work.

Superintendent's Report: Scott Collins recognized Penny Bates, Debbie Jobe, Marvin Giesting, Melissa Siggers Diffrena Templeton and Steve Bayer as they have all announced their upcoming retirements. Mr. Collins thanked them for their service to FCSC and wished them the best in the future. Mr. Collins thanked James Sprague for the positive article in the Connersville News Examiner concerning the CHS Spartan Basketball Team and the community. Mr. Collins recognized Terry Miller, Mia McCreary, and Kim Corsaro who joined him in presenting for the \$75,000 Digital Grant. FCSC was awarded this grant. Mr. Collins stated he had attended the ISTAR Recognition Program and congratulated teachers and students; teachers Aaron Chester, Gabe Nobbe and Laura Davis, and students Kirstin King, Victoria Templeton, and Cassie Whiteman. Mr. Collins congratulated Coach Brown for being selected as one of the coaches for the All Star Basketball Team. Mr. Collins commended the community for their support of the CHS Sports Teams.

Good of the Cause: Mr. Hunt shared a story concerning the history of Connersville's basketball teams and stated he was proud of Connersville's past and present. Ann Kirschner shared that the CMS Basketball Charity Game raised a total of \$2,800 that will be donated to Community Sharing and the CHS Pantry. Mrs. Kirschner also shared that the CMS Choir received a gold ratings during a recent competition. Lori Savoy congratulated the CHS Drama Department on an excellent performance and stated the new sound system was great. Mark Beard recognized Gabe Nobbe and the FFA students and JAG students and teachers Cody Smith and Tim Davis. Mr. Beard stated that Kerry Brown is one of the finest coaches and mentors that he has met. Walmart was recognized for their support of the CHS Basketball Team and Grandview Elementary. Leslie Jacobs congratulated Steve Bayer on his wonderful career at Fayette County Schools. Ms. Jacobs

recognized the long standing careers of Melissa Siggers and Marvin Giesting and wished them well in their next chapter in life.

Chris Hunt made a motion to adjourn the meeting. Mark Beard seconded and the motion passed 7-0.

The meeting adjourned at 8:26 p.m.

Leslie Jacobs, President

Chris Hunt, Secretary