

**OFFICIAL MINUTES OF REGULAR BUSINESS MEETING**  
**Administration Building**  
**April 18, 2017**

The meeting was called to order at 6:35 p.m. by President Leslie Jacobs. Ms. Jacobs led the Pledge of Allegiance.

**Board Members Present:** Leslie Jacobs, Lori Savoy, Chris Hunt, Ann Kirschner, Warren Taylor, Mark Beard and Andy Yaryan

**Others Present:** Scott Collins, Kim Corsaro, Jane Kellam-Tollett, Dr. Stephen R. Bayer, Randal Judd, Soni Jones, Scott West, Terry Miller, Jason Ruf, Stephanie McCann, Beth Denham and recording secretary Cindy Young

**School Recognition** – Whitewater Career Center Director Steve Dungan and Soni Jones, WCC Student Services Director, presented a power-point highlighting the enhancements of the alignment with industry, industry certifications, dual credits and opportunities for all students. The programs highlighted were Automotive Collision Technology, Automotive Technology, Construction Technology, Cosmetology, Culinary Arts, Diesel Technology, Education Careers, Electricity, Graphic Design, Health Science, Information Technology, Precision Machine Technology and Welding Technology. WCC enrollment was up this year by 3.6%. The ACCESS pilot consisted of 30 sophomores and National Technical Honor Society membership is up to 82%.

**Motion to Approve the Agenda as Submitted/Amended:** Ann Kirschner made a motion to approve the agenda as submitted. Andy Yaryan seconded and the motion passed 7-0.

**Patron Comments on Agenda Items:** There were no patron comments.

**Consent Agenda:**

- **Approval of Minutes** of Regular Business Meeting of 3/14/17
- **Personnel Report – Retirements /Resignation/ Leaves of Absence:**

**Resignations:**

**Certified Staff:**

1. Kim Carroll                                      Math Teacher - CHS  
Effective at the end of the 2016-2017 school year

**Support Staff:**

1. Mary Blakley                                      Special Education Assistant - Everton  
Effective March 6, 2017
2. Kim Miller                                         Nutritional Bus Assistant – Magic Moments  
Effective March 24, 2017
3. Shannon Smith                                    Title I Education Assistant – Frazee  
Effective March 23, 2017

**Extracurricular:**

1. Penny Pfeiffer                                    Head Varsity Volleyball Coach - CHS  
Effective March 17, 2017

**Retirements:**

**Administrative Staff:**

1. Kay Rowley Principal – Fayette Central  
Effective March 21, 2017

**Health Leave:**

**Support Staff**

1. Rodney Pflum Bus Driver-Transportation  
Effective March 2, 2017 for up to 60 days

- **Approval of March, 2017 Claims** # 45988 to # 46288 in the amount of \$3,526,572.84
- **Appointment to the Fayette County Public Library Board of Trustees:** A recommendation was made for Judith Echano Medina to serve as the FCSC representative on the Fayette County Public Library Board of Trustees. Her appointment would be from July 1, 2017 thru June 30, 2021.
- **Acceptance of Donations:** A grant donation of \$75,000 from the Digital Learning Grant. Insurance Trust Allocation of Wellness Dollars of \$13,880. Whitewater Career Center donations from Dave’s Collision for \$125, Jerry Huddleston/Painter Supply for \$125, Jim’s Auto Body, Mike Brumfield/Ohio Auto Color and Big Boyz Pizza for \$125.

Mark Beard made a motion to approve the consent agenda. Chris Hunt seconded and the motion passed 7-0.

**Action Items:**

**Personnel Report: Recommendation for Employment, etc.**

**Administrative Staff**

1. Kathy McCarty Interim Principal at Fayette Central Elementary  
Effective March 23, 2017 thru June 7, 2017

**Classified Staff:**

1. Kaitlyn Lock Special Education Assistant - Everton  
Effective April 3, 2017
2. Megan Lambert Title I Education Assistant - Everton  
Effective April 10, 2017

**Extracurricular**

1. Macaully Vessels Assistant Football Coach - CMS  
Effective July 1, 2017

The Administration requested authorization to issue to support personnel, bus drivers, substitute teachers and substitute custodians serving less than 12 months a letter of intent to re-employ for the 2017-2018 school year.

Lori Savoy made a motion to approve the Personnel Report. Chris Hunt seconded and the motion passed 7-0.

**Agreement to Resolve Employment Status:** Mr. Collins provided the Board an Agreement to Resolve Employment Status. The terms of the agreement was signed on March 22<sup>nd</sup> and finalized April 18<sup>th</sup>. Ann Kirschner made a motion to approve the Employment Status agreement. Mark Beard seconded and the motion passed 7-0.

**Permission to Advertise for Proposals (RFP) for Annual Head Start Audit:** Head Start federal regulations require an annual audit and no longer offer an opportunity for a waiver for those programs audited on a bi-annual basis by another governmental auditing agency. Permission was requested to Advertise for Proposals (RFP) for an Annual Head Start Audit. Lori Savoy made a motion to advertise for an outside audit. Andy Yaryan seconded and the motion passed 7-0.

**Tilt Skillet Purchase:** Mrs. Kellam-Tollett shared with the Board that the Food Service Program has desired to purchase a tilt skillet for the Connersville High School Kitchen. The price of a new tilt skillet is in the \$12,000 to \$14,000 range. A used skillet would generally have a fair market value around \$7,500. South Henry School Corporation has two skillets and is willing to sell one at \$2,500. Warren Taylor made a motion to approve the resolution to purchase the tilt skillet from the South Henry School Corporation. Mark Beard seconded and the motion passed 7-0.

**Resolution to Donate Orange Playground Equipment to Alquina Blue Arrow Park:** Scott Collins shared with the Board that he had been contacted by a representative of the Alquina Blue Arrow Park and they had interest in the playground equipment on the Orange Elementary property. After inspection of the equipment by FCSC Director of Buildings and Grounds and Jason Ruf, Jennings Township Trustee, it was determined that the Alquina Blue Arrow Park Board would like to remove, at their cost, multiple pieces of equipment located on the Orange School property and relocate it to the Alquina Blue Arrow Park. An agreement was presented to the Board. Additionally, the removal of equipment, except for basketball goals and equipment, would occur within 30 days of approval by the Board of School Trustees and the Fayette County School Corporation will be “held harmless” for any defects in the equipment discovered by Jennings Township during or after removal. Mark Beard made a motion to approve the terms of the agreement for the transfer of the playground equipment to the Alquina Blue Arrow Park. Chris Hunt seconded and the motion passed 7-0.

**Elementary, CMS, CHS, WCC Discipline Plans/Bus Conduct/FCSC Code of Conduct:** Mrs. Corsaro shared with the Board that the Elementary, CMS, CHS, WCC Discipline Plans as well as the Bus Conduct and FCSC Code of Conduct had been provided for review at the March 14, 2017 Board Meeting. The document changes were highlighted for review. At this time Mrs. Corsaro recommended the documents being approved for the 2017-2018 school year. Lori Savoy made a motion to approve the Elementary, CMS, CHS, WCC Discipline Plans/Bus Conduct/FCSC Code of Conduct. Ann Kirschner seconded and the motion passed 7-0.

**Recommendation of Approval of Quotes for 2017 Summer Projects:** Mrs. Kellam-Tollett presented the following recommendations for the 2017 Summer Projects:

• Furnace and AC Central Office	Connersville Heating & Cooling	\$ 6,950.00
• Redundant Chilled Water Pump WCC	Quality Plumbing & Heating	\$14,200.00
• Retrofit of Carpeted Walls - Everton	Michael Allen	\$ 3,530.00
• Painting Spartan Bowl	Allen Painting	\$ 7,825.00
• Painting Frazee Gym, Everton Soffits & Fayette Central	Danny Rose	\$ 5,380.00
• Painting CHS-No Drivot Repair	Superior Images	\$ 7,400.00
• Electrical Panel Updates –Frazee	Elleman	\$ 6,125.00
• Electrical Panel Updates – Grandview	Elleman	\$ 7,695.00
• Generator and Transfer Switch	Elleman	\$39,700.00
• Chiller/HVAC Replacement F.C.	Johnson Controls	\$22,450.00
• Window Replacement & Storefront @Eastview	Brian’s Glass	\$149,750.00
• Carpeting (only bidder)	Wholesale Carpeting	
○ CHS		\$19,908.33

○ CMS	\$13,405.61
○ Eastview	\$11,534.52
○ Maplewood	\$13,441.05
○ Fayette Central	\$ 8,783.35
○ Everton	\$21,711.88
○ Grandview	\$12,725.00
○ Frazee	\$ 6,282.20

Mrs. Kellam-Tollett also recommended that the bids for all concrete projects be rejected, due to a date error, and a competitively quote for this project be recommended at the May 2017 Board Meeting. Lori Savoy made a motion to approve the recommendations for the Summer Projects. Mark Beard seconded and the motion passed 7-0.

**Recommendation of Approval of Quotes for FCSC Paving Summer Projects:** Mrs. Kellam-Tollett recommended the following vendors and bids for the asphalt sealing projects:

• Sealing	Yaryan	Frazee	\$5,890.00
		Magic Moments	\$1,120.00
		Maplewood Playground	\$ 984.00
• Sealing	O & S	Eastview	\$3,468.01

Chris Hunt made a motion to approve the recommendation for FCSC Paving Summer Projects. Ann Kirschner seconded and the motion passed 6-0 with Andy Yaryan abstaining from the vote.

**FCSC Board of School Trustee’s Resolution for Contract Cancellation:** Mr. Collins stated that Indiana law sets forth the contract cancellation procedure that applies to teachers and certain administrators. The resolution presented was a matter of organizational business in the event that a contract needed to be canceled in the future. This resolution provides your direction and authorization for the Fayette County School Corporation to name the building principal as the appointed “principal” for purposes of preparing and issuing the written notice of the contract cancellation to a teacher working in that principal’s building. It also appoints the Assistant Superintendent to be the “principal” for purposes of preparing and issuing a notice of a principal’s contract cancellation. Ann Kirschner made a motion to approve the Contract Cancellation Resolution. Andy Yaryan seconded and the motion passed 7-0.

**Inter-Local Agreement Between FCSC & the Mayor of Connersville:** Dr. Bayer presented to the Board an Inter-Local Agreement between FCSC and the Mayor of Connersville. The terms of this agreement shall be in effect for a period of two (2) years (April 19, 2017 through April 19, 2019) and will renew each year thereafter unless either party gives the other written notice of termination at least sixty (60) days prior to a renewal date. The Superintendent and the Mayor will communicate to utilize the facilities owned by each group. Mark Beard made a motion to approve the agreement between FCSC and the Mayor of Connersville. Lori Savoy seconded and the motion passed 7-0.

**Power School – Student Information System:** Mrs. Corsaro stated that FCSC had used the present school information system (Harmony) since 2012. Secretaries and administrators have found the system does not fully support the needs for FCSC. During the 2012 evaluation of student information systems, PowerSchool was strongly considered as an option; however, costs and the evaluation tool were the tipping points toward Harmony. A cost analysis of PowerSchool was provided to the Board and included options of leasing versus purchasing the registration piece which needs additional vetting. Mrs. Corsaro requested permission to move forward with PowerSchool if after the stakeholders have seen a demonstration of the program and the

consensus of support by the stakeholders is in agreement. The corporation is looking at a three year lease and at the end of the lease would evaluate the system as to whether to purchase or continue leasing. This would be paid for out of the Rainy Day Fund. It was stated that time is of essence if we are to have stakeholders trained before the beginning of the 2017-2018 school year. After discussion Warren Taylor made a motion to proceed with PowerSchool. Ann Kirschner seconded and the motion passed 7-0.

**Discussion Item:**

**Board Policy: recommended changes were:**

- Policy 1.18 Public Participation- change of wording “calendar” days before the meeting in order to be considered for inclusion on the agenda.
- Policy 1.19 Meeting Procedures-Guidelines for being placed on the public meeting agenda in advance; the change requested would be from eight calendar days to seven calendar days.
- Policy 5.06 Kindergarten/Early Entrance Age Requirement – A change for early entrance requirement due date was changed from “no later than twenty (20) working days prior to the first day of school” to “by the end of elementary registration prior to the beginning of the school year”.
- Policy 5.20 Attendance – The language of a definition of a Habitual Truant was changed to follow Indiana Code.
- New Policy - Sex Offenders – A new policy was drafted to provide guidelines to follow to protect our students from registered sex offenders.

**Public Comments:** Jason Ruf, Jennings Township Trustee, thanked the Board for a successful transition of the Alquina property and the transfer of the playground equipment. The Blue Arrow Park had a successful Fall Festival and continues to make plans for the future. An Eagle Scout will be working with the Park Board and has plans to establish a Frisbee Golf Course at the park.

**Report Items:**

**Superintendent’s Discussion Groups’ Reports:** Lori Savoy shared with the Board information from some of the workshop/sessions that she attended during the NSBA Conference. One workshop she attended was “Power of One to Start A Fire, But You Need the Power of Many to Keep it Going”; a workshop on one district’s Outdoor Learning Center; Cultivating a Healthier Generation. Chartwells is launching new mobile Test Kitchens which will allow students to learn math, measuring skills and how to follow directions on recipes, looking at nutritional values and how to make smarter food choices. Mrs. Savoy thought the NSBA Conference was a great learning experience and encouraged other Board Members to attend in the future.

Leslie Jacobs shared that there were lots of workshops and study sessions available at the National School Board Conference. Some of the workshops she attended were on Restorative Practices, Board Assessments, Board Goals and Board Evaluations. Ms. Jacobs encouraged the Board to attend the NSBA Conference in San Antonio next April 7<sup>th</sup> thru the 9<sup>th</sup>. Ms. Jacobs encouraged the Board to be Leaders Are Learners and to attend conferences and district meeting and to continue to learn.

Mr. Collins suggested to the Board that for the coming year we have part of our schools present their highlights at some of the meetings and the other meetings would highlight other areas of interest such as special education, RTI, math articulation or other programs that could be used for the Board Professional Development during the first 10-15 minutes of each Board Meeting.

Mr. Collins stated that the Listening Tour has been going great. Mr. Collins would like to bring the corporation attorney to FCSC and conduct a Board Retreat. This would be part of the attorney's services and would have no extra charge.

**Principals'/Directors' Reports:** Steve Dungan, Whitewater Career Center Director, thanked the Board for allowing him to give an update on WCC.

**Director of Personnel's Report:** Dr. Bayer reminded the Board of the upcoming Retirement Dinner on Monday, May 1<sup>st</sup>. The dinner at WCC will recognize 20 retirees and will begin at 6:00 p.m. Dr. Bayer announced that he had received notification that our Collective Bargaining Agreement had been found compliant. Dr. Bayer informed the Board that interviews for the Director of Transportation are in progress. Eight candidates of the 28 applicants have moved forward in the interview process. The interview process for the principal positions and the Human Resource position have finished the 1<sup>st</sup> round with the 2<sup>nd</sup> round scheduled for the following week. Recommendations for these positions will be made at the May 9<sup>th</sup> Board Meeting.

**Director of Finance's Report:** Mrs. Kellam-Tollett stated that she had received notice that the estimated Circuit Breaker for FCSC would be \$1,234,000,000. This is taxes not collected by the county. The Capital Projects Fund and the Transportation Fund will be taking the hit for this loss of taxes.

**Assistant Superintendent's Report:** Mrs. Corsaro stated that the 2<sup>nd</sup> and last round of ISTEP+ testing is going well.

**Superintendent's Report:** Mr. Collins commended Frazee PTO for their fundraising efforts for new playground equipment. The Wizards Program brought in over \$10,000. Mr. Collins stated that as he is meeting with staff and is hearing how well technology has been working and commended all those that work behind the scenes to make this happen.

**Good of the Cause:** Ann Kirschner commended Everton Elementary on an excellent Spring Program. Mark Beard congratulated Grant Smith on being named to the Indiana All Star Team. Leslie Jacobs thanked the corporation for allowing her to attend the NSBA Conference.

Andy Yaryan made a motion to adjourn the meeting. Mark Beard seconded and the motion passed 7-0.

The meeting adjourned at 8:35 p.m.

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Leslie Jacobs, President

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Chris Hunt, Secretary